

National Taiwan Ocean University

Regulations Governing the Establishment of the College of Engineering Faculty and Research Personnel Review Committee

Approved by the Extraordinary College Affairs Meeting on March 10, 1993
Amendments (Articles 2, 3, and 8) approved by the College Affairs Meeting on December 20, 1996
Approved for record by the University Faculty Evaluation Committee Meeting on January 23, 1997
Approved by the College Affairs Meeting on March 28, 2002 for renaming
Amendments (Articles 1, 3, and 8) approved by the College Affairs Meeting on October 14, 2013
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Amendments (Article 3 Paragraph 1) approved and approved for record by the University Faculty Evaluation Committee Meeting on June 24, 2020
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Article 1 Pursuant to Article 9 of the Regulations Governing the Establishment of the Faculty and Research Personnel Review Committee of National Taiwan Ocean University, the College hereby establishes the “College of Engineering Faculty Review Committee” (hereinafter, the “College FRC”).

Article 2 The College FRC shall be composed of the Dean and members elected by the departments and institutes. The Dean shall serve as the Chair.

Article 3 The elected members of the College FRC shall be mutually elected from among faculty members holding the rank of Professor in each department (including degree programs) of the College. Each department (including degree programs) shall recommend one (1) member; where a department and institute are integrated as one unit, two (2) members shall be recommended. The term of office shall be one (1) year.

Where a department (including a degree program) has no faculty member holding the rank of Professor, it shall recommend one (1) Professor from within the College to serve as its representative.

Article 4 The College FRC shall deliberate the following matters:

1. Qualifications for faculty appointment.
2. Reviews relating to faculty promotion in rank and advancement.
3. Reviews relating to dismissal, non-renewal of appointment, suspension of appointment, reinstatement, and severance (termination with severance).

4. Reviews relating to extension of service and change of appointment.
5. Matters relating to sabbatical leave for further study for Professors who have served for seven (7) years or more.
6. Matters relating to academic research.

The review procedures and regulations for the matters set forth in the preceding paragraph shall be prescribed separately.

Article 5 Meetings of the College Faculty Review Committee (“College FRC”) shall be convened on an as-needed basis; however, a meeting to review faculty promotions in rank shall be convened once each academic year. Meetings shall be convened by the Chair. For matters under Subparagraphs 1 and 2 of Article 4, a meeting may be convened only when at least two-thirds (2/3) of the members are in attendance, and approval requires the affirmative vote of at least two-thirds (2/3) of the members present. For matters under Subparagraphs 4 through 6 of Article 4, a meeting may be convened when at least one-half (1/2) of the members are in attendance, and a resolution shall be adopted by a majority vote of the members present. However, the attendance and voting thresholds for cases involving dismissal, non-renewal of appointment, suspension of appointment, reinstatement, and severance shall be handled in accordance with the relevant provisions of the Teacher Act.

Where the Chair is unable to attend due to other business, the attending members shall elect one (1) member from among themselves to serve as the acting Chair and preside over the meeting.

Members shall attend meetings in person and may not appoint proxies.

Article 6 Where necessary, the College FRC may invite relevant personnel to attend meetings to present reports or provide explanations.

In reviewing a case, a member shall recuse themselves if any of the following circumstances applies:

1. The member has, or has previously had, an advisor–advisee relationship with the party concerned in connection with the supervision of a doctoral or

master's thesis/dissertation.

2. The member, or the member's spouse, former spouse, blood relative within the fourth degree of kinship, or relative by marriage within the third degree of kinship, is the party concerned in the matter, or has previously stood in such relationship.
3. The member otherwise has an interest in the matter or in the party concerned and, by resolution of the College FRC, should recuse themselves.
4. The member is required to recuse themselves pursuant to other laws or regulations.

Where a member believes there are special reasons other than those set forth in the preceding paragraph that warrant recusal, the member may apply to the College FRC for recusal. Where there are specific facts sufficient to give rise to a reasonable concern that a member may be biased in the review of a matter, the party concerned shall state the reasons and the relevant facts and apply to the College FRC for the recusal of such member. Applications under the preceding two paragraphs shall be decided by resolution of the College FRC. Where the College FRC determines that a member should recuse themselves but the member has neither voluntarily recused themselves nor applied for recusal, the College FRC shall, ex officio, order the member to recuse themselves. A recused member shall abstain from the entire deliberation of the relevant agenda item. When a vote is taken, the number of recused members shall be excluded from the calculation.

Article 7 With respect to dismissal, suspension of appointment, non-renewal of appointment, and other material matters required by law to be deliberated, where the facts and evidence are clear and the resolution made by the department (degree program) Faculty Review Committee is manifestly inconsistent with applicable laws and regulations or is clearly improper, the College FRC may, in accordance with relevant provisions, directly deliberate and modify such resolution.

Article 8 Each department (including degree programs) shall establish a department (degree program) Faculty Review Committee. The regulations governing its establishment shall be submitted to the College FRC for recordation.

Article 9 These Regulations shall be promulgated and implemented after being approved by the College FRC and the College Affairs Meeting, and after being submitted to the University Faculty Review Committee for recordation.